Legal Aid Society of Hawai‘i - Volunteer Application Form

|  |
| --- |
| **Applicant Information** |
| Name:  |
| Address:  |
| Phone: |
| Email: |

# SECTION 1 – Volunteer Availability

1. We ask volunteers to commit to a minimum of 3 months. Is there any reason why you would not be able to make or keep this commitment?

(Answering yes does not necessarily disqualify you from volunteering at Legal Aid.)

1. For each day, please list the times between 9:00am – 4:30pm that you are available. If you are not available on these days, mark the box with an “X.”

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Total hrs per week: | Anticipated Start Date: | Anticipated End Date: |

# SECTION 2 - Interests

|  |
| --- |
| 1. Why are you interested in volunteering with Legal Aid? |
| 2. What would you like to learn or what skills would you like to obtain by volunteering at Legal Aid? |
| 3. Who/or what organization referred you to Legal Aid? (if applicable) |
| If you are participating through another program (First-to-Work, College Internship, etc.) do you have any requirements you must meet for the program? |

[www.legalaidhawaii.org](http://www.legalaidhawaii.org/)

**A UNITED WAY AGENCY**

|  |
| --- |
| 4. Please select the areas of law or types of work that interest you. (check all that apply) |
| Family | Housing | Fair Housing | Grants |
| Consumer | Public Benefits | Immigration | Administrative |
| 5. Please select the Legal Aid office(s) at which you are able to work. (check all that apply) |
| Honolulu | Windward Oahu | Leeward Oahu | Maui |
| Hilo | Kauai | Kona | Molokai |

# SECTION 3 – Past Experience

|  |
| --- |
| 1. Have you ever sought assistance from and/or been a client of Legal Aid? Yes No If yes, please explain. |
| 2. Have you ever been convicted of a crime? Yes No |
| (Answering yes does not necessarily disqualify you from volunteering at Legal Aid. We reserve the right to do a background check on all volunteers.) |
| If yes, when? |
| Please describe the nature of the offenses. |
| 3. Have you ever been involved, in any capacity, in a Child Protective Services (CPS) investigation? Yes No |

**SECTION 4 – Past Work Experience**

|  |
| --- |
| 1. Have you ever worked or volunteered at another law firm in Hawaii? Yes No |
| If yes, which one and when? |
| 2. Please list any languages other than English that you are able to communicate in: |
| 3. Please indicate your level of experience with: |
| Microsoft Office: | None | Minimum | Basic | Experienced | Professional |
| Typing/Word Processing: | None | Minimum | Basic | Experienced | Professional |
| Legal Research: | None | Minimum | Basic | Experienced | Professional |
| Legal Writing: | None | Minimum | Basic | Experienced | Professional |

***Thank you for your interest in volunteering at the Legal Aid Society of Hawaii!***

**Please submit your completed application and resume to** **volunteer@legalaidhawaii.org****.**

Once we receive your application you will be contacted about possible volunteer opportunities. Please note that volunteer placements at Legal Aid depend on demand from staff and limitations of office space.

A United Way Agency Legal Services

Corporation [www.legalaidhawaii.org](http://www.legalaidhawaii.org/)